Nirmala Memorial Foundation College of Commerce and Science

Permanently Affiliated to University of Mumbai
Accredited by NAAC, ISO 9001-2015 Certified
Recognised under section 2(f) & 12(B) of the UGC Act 1956

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai – 400 101. Tel.: 022 69436400

1.2

Academic Flexibility

Nirmala Memorial Foundation College of Commerce and Science

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1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. where the students of the institution have enrolled and successfully completed during the last five years)

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1.2.1.1: Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. where the students of the institution have enrolled and successfully completed during the last five years
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes
Academic year : 2022-2023
INDEX

Sr.No	Certificate or diploma or Add-on programs	Duration	Date of Commencement	No. of Students Enrolled	No. of Beneficiaries	Assessment Procedure	Link to Document
Course-1	Digital Marketing	30 hours	13/04/2023 - 10/05/2023	154	30	MCQ Exam	Click Here
Course-2	Teach Earn and Learn	30 hours	08/09/2022 - 26/09/2022	132	66	MCQ Exam	Click Here
Course-3	Spoken Tutorial IIT (C)	30 hours	15/03/2023 - 29/03/2023	132	22	MCQ Exam	Click Here
Course-4	Spoken Tutorial IIT (Python)	30 hours	15/03/2023 - 29/03/2023	132	31	MCQ Exam	Click Here
Course-5	Spoken Tutorial IIT (PHP and MYSQL)	30 hours	15/03/2023 - 30/06/2023	132	3	MCQ Exam	Click Here
Course-6	Spoken Tutorial IIT (HTML)	31 hours	19/11/2022 - 03/12/2023	132	80	MCQ Exam	Click Here
Course-7	Personality Development Camp	30 hours	16/09/2022 - 26/09/2022	75	75	MCQ Exam	Click Here
Course-8	Advanced Tally ERP 9.0	30 hours	13/04/2023 - 30/04/2023	69	41	MCQ Exam	Click Here
Course-9	Lets Learn English	30 hours	08/10/2022 - 14/12/2022	76	76	Viva	Click Here
Course-10	SWAYAM	12 Weeks	01/07/2022 - 15/10/2022	3084	2	MCQ Exam	Click Here

NIRMALA MEMORIAL FOUNDATION COLLEGE OF COMMERCE AND SCIENCE
KANDIVALI (EAST) – MUMBAI - MAHARASHTRA

Nirmala Memorial Foundation College of Commerce and Science

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Recognised under section 2(f) & 12(B) of the UGC Act 1956

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai – 400 101. Tel.: 022 69436400

Sr.No	Certificate or diploma or Add-on programs	Duration	Date of Commencement	No. of Students Enrolled	No. of Beneficiaries	Assessment Procedure	Link to Document
Course-11	Fundamentals of Accountancy	30 hours	07/11/2022 - 02/12/2022	283	283	MCQ Exam	Click Here
Course-12	Financial Institutions	30 hours	06/03/2023 - 17/03/2023	614	614	MCQ Exam	Click Here
Course-13	Fundamentals of Advertising	30 hours	10/10/2022 - 21/10/2022	1684	1684	MCQ Exam	Click Here
Course-14	Managing Talents in Human Resource for the 21st Century	30 hours	12/09/2022 - 30/09/2022	520	520	MCQ Exam	Click Here
Course-15	Personality Development	30 hours	03/01/2023 - 14/01/2023	432	432	MCQ Exam	Click Here
Course-16	Soft Skills	30 hours	17/04/2023 - 29/04/2023	367	367	MCQ Exam	Click Here
Course-17	Advanced Java Programming	30 hours	12/09/2022 - 24/09/2022	126	126	MCQ Exam	Click Here
Course-18	C++ Programming	30 hours	06/03/2023 - 15/03/2023	338	336	MCQ Exam	Click Here
Course-19	Business Ethics	30 hours	19/09/2022 - 30/09/2022	1251	1251	MCQ Exam	Click Here

Digital Marketing

Nirmala Memorial Foundation College of Commerce and Science

03/03/2023

Notice

(For B.Com, BMS, BAMMC and M.Com)

Students are hereby informed that the College in collaboration with ACADEMY OF DIGITAL ARTS (ARENA) is offering Skill Enhancement Certified course especially for Arts, Commerce and Management students. Details of the course are as follows:

Title of the Course	• Digital Marketing
Fees of the Course	• 900/- Only
Course content	1. SEO Search Engine Optimz 2. Social Media Marketing 3. Google ADWORDS 4. Google Analytics 5. Affiliate Marketing 6. Email Marketing 7. Mobile Marketing 8. Ecommerce Business Marketing 9. Webinar Marketing 10. Content Marketing Infographic 11. Hashtag Viral Marketing 12. Creating a BLOG 13. Whatsapp Digital Marketing 14. LANDING Page Creation – Create it. 15. Top 5 Marketing Tools 16. Content Writing Workshop
Duration of the Course	• 30 hours course. (2 hours per day)
Other details / benefits	• On successful completion of the course students shall get E-Certificate. • The Course will be conducted in hybrid mode.

Course timings will be informed later. Interested students may register their name by filling the prescribed application form available in the college office. Registration shall open from Monday, 06th March, 2023 to Saturday, 15th March, 2023 between 9:30 am and 12.00 noon.

(I/C Principal)

Nirmala Memorial Foundation College of Commerce and Science

18 / 08 / 2022

Notice

(For B.Com, BMS, B.Com (A & F) and M.Com)

Students are hereby informed that the College in collaboration with The Institute of Chartered Accountants of India – WRIC is offering Skill Enhancement Certified course specially for Commerce and Management students. Details of the course are as follows:

Title of the Course	• Train Earn Learn
Fees of the Course	• 450/- Only
Course content	• Business Communication, Personality Development, Social and Business Etiquette, Effective Office Management (Tally accounting, GST, E-filing under Income Tax)
Duration of the Course	• 36 hours course.
Other details / benefits	• On successful completion of the course students shall get E-Certificate from ICAI and shall be eligible for internship in CA firms • The Course will be conducted online mode without affecting the regular lectures

Interested students may register their name by filling the prescribed application form available in the college office. Registration shall open from Tuesday, 23rd August, 2022 to Saturday, 27th August, 2022 between 9:30 am and 12.00 noon.

(I/C Principal)

Spoken Tutorial IIT (C)

Nirmala Memorial Foundation College of Commerce & Science
NOTICE

DI/F-N/00

27th March, 2023

Department of B.Sc. IT & CS is organizing the "**IIT Bombay Spoken Tutorial Software Training Program**" in association with IIT, Bombay for the first year learners.

Spoken Tutorial is an initiative of MHRD, Govt. of India and a part of National Mission on Education through Information and Communication Technology (NMEICT), developed at IIT-Bombay.

Spoken Tutorial is a platform where students can learn and master various programming languages and software without any prerequisites. All tutorials are in the form of Audio-Video content with self-learning methodology and are also available in various regional languages.

The course details are as follows:

Course Organizer: Mrs. Aparna Panigrahy

Course Invigilators: Mr. ShivKumar Chandey, Aparna Jadav, Tanvi More, Jyoti Choudhury

Date of Training and Guidance: 20th March, 2023 to (Monday) to 26th March 2023(Sunday)

Examination Schedule			
Time	2:30 pm – 3:30 pm	2:30 pm – 3:30 pm	2:30 pm – 3:30 pm
Class	FYIT	FYCS	TYIT
Subject	C	Python 3.4.3	PHP and MySQL

Date of Examination: 29th March, 2023(Wednesday)

Reward: Course Completion Certificate (Passing criteria: Min. 40% in the respective examination)

Venue: Computer Lab, 3rd Floor.

Duration of Exam: 20 Mins to 45 Mins, depending on the enrolled course.

(I/C Principal)

Spoken Tutorial IIT (Python)

Nirmala Memorial Foundation College of Commerce & Science
NOTICE

DI/F-N/00

27th March, 2023

Department of B.Sc. IT & CS is organizing the "IIT Bombay Spoken Tutorial Software Training Program" in association with IIT, Bombay for the first year learners.

Spoken Tutorial is an initiative of MHRD, Govt. of India and a part of National Mission on Education through Information and Communication Technology (NMEICT), developed at IIT-Bombay.

Spoken Tutorial is a platform where students can learn and master various programming languages and software without any prerequisites. All tutorials are in the form of Audio-Video content with self-learning methodology and are also available in various regional languages.

The course details are as follows:

Course Organizer: Mrs. Aparna Panigrahy

Course Invigilators: Mr. ShivKumar Chandey,Aparna Jadav, Tanvi More, Jyoti Choudhury

Date of Training and Guidance: 20th March, 2023 to (Monday) to 26th March 2023(Sunday)

Examination Schedule			
Time	2:30 pm – 3:30 pm	2:30 pm – 3:30 pm	2:30 pm – 3:30 pm
Class	FYIT	FYCS	TYIT
Subject	C	Python 3.4.3	PHP and MySQL

Date of Examination: 29th March, 2023(Wednesday)

Reward: Course Completion Certificate (Passing criteria: Min. 40% in the respective examination)

Venue: Computer Lab, 3rd Floor.

Duration of Exam: 20 Mins to 45 Mins, depending on the enrolled course.

(I/C Principal)

Spoken Tutorial IIT (PHP and MYSQL)

Nirmala Memorial Foundation College of Commerce & Science
NOTICE

DI/F-N/00

27th March, 2023

Department of B.Sc. IT & CS is organizing the "**IIT Bombay Spoken Tutorial Software Training Program**" in association with IIT, Bombay for the first year learners.

Spoken Tutorial is an initiative of MHRD, Govt. of India and a part of National Mission on Education through Information and Communication Technology (NMEICT), developed at IIT-Bombay.

Spoken Tutorial is a platform where students can learn and master various programming languages and software without any prerequisites. All tutorials are in the form of Audio-Video content with self-learning methodology and are also available in various regional languages.

The course details are as follows:

Course Organizer: Mrs. Aparna Panigrahy

Course Invigilators: Mr. ShivKumar Chandey,Aparna Jadav, Tanvi More, Jyoti Choudhury

Date of Training and Guidance: 20th March, 2023 to (Monday) to 26th March 2023(Sunday)

Examination Schedule		
Time	2:30 pm – 3:30 pm	2:30 pm – 3:30 pm	2:30 pm – 3:30 pm
Class	FYIT	FYCS	TYIT
Subject	C	Python 3.4.3	PHP and MySQL

Date of Examination: 29th March, 2023(Wednesday)

Reward: Course Completion Certificate (Passing criteria: Min. 40% in the respective examination)

Venue: Computer Lab, 3rd Floor.

Duration of Exam: 20 Mins to 45 Mins, depending on the enrolled course.

(I/C Principal)

Spoken Tutorial IIT (HTML)

Nirmala Memorial Foundation College of Commerce & Science
NOTICE

DI/F-N/00

NMFC/IT-CS/2022-23/004
26st July, 2022

Department of B.Sc. IT & CS is organizing the **"IIT Bombay Spoken Tutorial Software Training Program"** in association with IIT, Bombay for the first year learners.

Spoken Tutorial is an initiative of MHRD, Govt. of India and a part of National Mission on Education through Information and Communication Technology (NMEICT), developed at IIT-Bombay.

Spoken Tutorial is a platform where students can learn and master various programming languages and software without any prerequisites. All tutorials are in the form of Audio-Video content with self-learning methodology and are also available in various regional languages.

<u>The course details are as follows:</u>

Course Organizer: Mrs. Aparna Panigrahy

Course Inviligator: Mr. Shivkumar Chandey

Course Fees: Rs. 400/-in cash(For Two Courses)

Last Date of Payment: Wednesday, 10th August, 2022 before 3 PM in Degree College Office 103.

Date of Training and Guidance: 20th August, 2022(Saturday)

Date of Examination: 27th August, 2022(Saturday)

Schedule		
Time	1 pm - 2 pm	1 pm - 2 pm
Class	FYIT	FYCS
Subject	HTML	HTML

Reward: Course Completion Certificate (Passing criteria: Min. 40% in the respective examination)

Venue: Computer Lab, 3rd Floor.

Duration of Exam: 20 Mins to 45 Mins, depends on the enrolled course.

Ms. Swiddle D'Cunha
(I/C Principal)

Nirmala Memorial Foundation College of Commerce and Science

NOTICE
B.Sc. IT and B.Sc. CS
IIT Spoken Tutorial Examination –2022

2nd December 2022

All the students of B.Sc.I.T/C.S who have enrolled for IIT spoken tutorial are hereby informed that the **Spoken Tutorial Examination** will commence on **3rd December 2022, Saturday** from **10:15 am** to **12:30 pm** for the subject **"HTML"**. Students are required to present in the examination venue 15 minutes prior to the scheduled time.

Exam Venue: 3rd Floor Lab

Lab No.	Class	Time
2	FYCS	10 am-11 am
4	FYIT	11 am- 12 noon

Note:

Please follow the steps given in the "participant guideline" pdf.

1. Duration of the test will be between **20 mins to 45 mins,** depending on the FOSS selected for the Test.

2. Answer all the questions, don't leave out any.

3. Please note that you will be able to view the certificate only on scoring **40% or above**.

4. Login with your Username and Password in the 'Participant Dashboard' for **downloading the Certificates.**

(I/C Principal)

Nirmala Memorial Foundation College of Commerce and Science

18 / 08 / 2022

Notice
(For FYB.Com, FYBMS, FYBAF, FYB.A.M.M.C. , FYB.Sc. IT, FYB.Sc. CS)

The Internal Quality Assurance Cell of the College announces a Six-Day Personality Development Camp for the First-Year students with the goal of fostering the holistic development of the students. The camp's main objective will be to familiarize participants with the emerging ideas and trends on how to develop personality in the 21st century context.

The tentative schedule of the program is as follows:

Sr No	Day	Date	Time	Session
1	Friday	16th Sep, 2022		Grooming and Styling Sense
2	Saturday	17th Sep, 2022		Personal and Professional Etiquette
3	Monday	19th Sep, 2022		Communication & Body Language
4	Tuesday	20th Sep, 2022	12.00 noon	Mental Health and Wellness
5	Wednesday	21st Sep, 2022		Interpersonal Skills and Leadership Attitude
6	Thursday	22nd Sep, 2022		The Secret of Success

Interested students need to register their name by paying Rs 100 /- and filling the prescribed application form available in the college office (Block No 103) from 22nd August, to 24th August, 2022 between 10.00 am and 12.00 noon. Note that seats are available on a first come first served basis only. Students are directed to participate in the program and avail the benefits.

(I /C Principal)

Nirmala Memorial Foundation College of Commerce and Science

05/12/2022

Notice
((For B.Com, BMS, B.Com (A & F),B.Sc.IT.B.Sc.CS and M.Com))
Tally

Students are hereby informed that the College in collaboration with National Skill Development Corporation is offering Skill Enhancement Certified course for all the degree College students.

Details of the course are as follows:

Title of the Course	• Advanced Tally ERP.9(Accounts Executive)
Fees of the Course	• 500/- Only
Course content	• Tally Installation Feature, Voucher, Journal, Cost center creation, Ratio Analysis, Report Generation etc.
Duration of the Course	• 120 hours course.
Other details /benefits	• On successful completion of the course students shall get Certificate from KSWA. • The Course will be conducted daily.

Interested students may register their name by filling the prescribed application form available in the college office. Registration shall open from Wednesday, 7th December, 2022 to Saturday, 10th December, 2022 between 9:00 am and 12.00 noon in Block no.103 (Degree College Office).

Note: Details of the session will be intimated soon.

(I/C Principal)

Lets Learn English

Nirmala Memorial Foundation College of Commerce and Science

03/10/2022

Notice

(For Second and Third Year B.Com, BMS and BMM)

The Internal Quality Assurance Cell (IQAC) is please to announce a communication skill enhancement programme called **"Let's Learn English"**.

The aim of this programme is to help students learn communication skills in English language. The 30 hrs. programme commences from Saturday, 08 October, 2022 .

The interested students are requested to give their names to class mentor attend the special classes and avail the opportunity.

(I/C Principal)

Syllabus

M Gmail

Dr Poonam Kakkad <poonamkakkad0803@gmail.com>

Proposal for communicative English course and request to arrange a seminar
1 message

ECUBE INSTITUTE <ecubeinstitute@gmail.com>
To: poonamkakkad0803@gmail.com

Thu, Jul 21, 2022 at 6:36 PM

Hi Dr. Poonam N. Kakkad,

Hope you are doing well.

This email is a proposal for the training programme to uplift the standard of communication.

With respect to our ongoing discussion regarding the training to be conducted at your institution, we would like to inform you that we impart technique based training on English Communication which is effective and result oriented.

The training has been designed for undergraduates, working people and professionals. The training is conducted to uproot the radical problems of pronunciations and framing of sentences for the participants to speak effortlessly and flawlessly. It helps to improve writing and speaking skills to interact in english as a language of daily basis conversation and commensurate well in the corporate ambience as well.

Please find below the course details:

S.N.	BASIC CONTENT	PURPOSE TO IMPROVE	NO. OF SESSIONS
1	FRAMING	GRAMMAR	12 (60 MINUTES EACH)
2	FREE SPEECH	FLUENCY	3 (60 MINUTES EACH)
3	DRAFTING AND PPT	WRITING SKILLS AND PRESENTATION	3 (60 MINUTES EACH)
4	PUBLIC SPEAKING	PERSONALITY	6 (60 MINUTES EACH)
5	VOCABULARY	CONFIDENCE	3 (60 MINUTES EACH)
6	OVERCOMING BARRIERS	INDIVIDUAL COMMUNICATION	1 (60 MINUTES)
7	ASSESSMENT	BRIDGING GAPS (EVALUATION)	2 (60 MINUTES EACH)

It will be our pleasure to have an opportunity to impart the training to the undergraduate students of all the streams and the working staff. We can decide the best affordable price of the course for each of the participants to avail the opportunity, after the presentation of our programme (Seminar).

Feel free to contact us.
8108640225

SWAYAM

Nirmala Memorial Foundation College of Commerce and Science

30th June 2022

Notice

(For Second and Third Year B.Com, BMS, B.Com (A & F), BAMMC, B.Sc IT and B.Sc CS)

Students of the above mentioned programs are here by informed that our college has been recognised as Swayam - NPTEL Local Chapter. All the courses offered under swayam are in collaboration with IITs across the country.

The college has made it mandate for every student to register for a course offered under swayam.

The registration process will take place as per the schedule attached separately.

On successful completion of the course, eligible students will earn a certificate showing Ministry of HRDC, Government of India. To get this certificate students will have to appear for an examination by paying nominal fee of Rs. 1000/-

Students are directed to strictly follow the registration instructions and avail the benefit.

(I / C Principal)

Nirmala Memorial Foundation College of Commerce and Science

3rd Feb 2023

Notice

(For First, Second and Third Year B.Com, BMS, B.Com(A & F), BAMMC, B.Sc IT and B.Sc CS)

Students of the above mentioned programs are here by informed that our college has been recognised as Swayam - NPTEL Local Chapter. All the courses offered under Swayam are in collaboration with IITs across the country.

The college has made it mandate for every student to register for a course offered under Swayam.

The registration process will take place as per the schedule which will be announced shortly.

On successful completion of the course, which is free; eligible students will earn a certificate from the Ministry of HRDC, Government of India which will be valuable for career path of students. To get this certificate students will have to appear for an examination by paying nominal fee of Rs. 1000/-.

Students are directed to strictly follow the registration instructions and grab the opportunity.

(I / C Principal)

Nirmala Memorial Foundation College of Commerce and Science

01/11/2022

Notice

(For FYB.Com and FYBAF)

Students are hereby informed that the College is offering a crash course on **Fundamentals of Accountancy,** designed specifically to help you master the fundamentals of this critical subject. Whether you are looking to brush up on your existing knowledge or to start from scratch, this course will provide you with the tools you need to succeed.

Title of the Course	Fundamentals of Accountancy
Fees of the Course	Free of cost

Course content	Chapter 1:
	    Basics and Principles of Accounting
	Chapter 2:
	    Journal Entries
	Chapter 3:
	    Ledger
	Chapter 4:
	    Cash book , Bank book and Petty cash book
	Chapter 5:
	    Subsidiary Book
	Chapter 6:
	    Depreciation and its method
	Chapter 7:
	    BRS
	Chapter 8:
	    Errors and rectifications
	Chapter 9:
	    Tally
	Chapter 10:
	    Revision and Doubt session

Duration of the Course	● 30 Hours ● 2 Hrs per session
Other details / benefits	● On successful completion of the course students shall get E-Certificate. ● The Course will be conducted in hybrid mode.

Course timings will be informed later. Interested students may register their name by filling the prescribed application form available in the college office. Registration shall open from Monday, 02nd November, 2022 to Saturday, 05th November, 2022 between 9:30 am and 12.00 noon.

(I/C Principal)

Financial Institutions

Nirmala Memorial Foundation College of Commerce and Science

03/03/2023

Notice

(For TYB.Com, TYBMS(Fin) and TYBAF)

We are delighted to announce a crash course on **Financial Institutions**, designed to help you gain an in-depth understanding of the workings of financial institutions and the important role they play in the global economy.

Title of the Course	Financial Institutions
Fees of the Course	Free of cost

Course content	Chapter 1:
	    Overview of Indian financial system
	Chapter 2:
	    Types of banks: Commercial banks; Regional Rural Banks (RRBs); Foreign banks; Cooperative banks
	Chapter 3:
	    Reserve Bank of India: Functions; Role and monetary policy management
	Chapter 4:
	    Banking sector reforms in India
	Chapter 5:
	    NPA management
	Chapter 6:
	    Financial markets: Money market; Capital market; Government securities market
	Chapter 7:
	    Financial Institutions: Development Finance Institutions
	Chapter 8:
	    Non-Banking Financial Companies (NBFCs); Mutual Funds; Pension Funds
	Chapter 9:
	    Financial Regulators in India
	Chapter 10:
	    Financial sector reforms including financial inclusion

Duration of the Course	● 30 Hours ● (3 hours per day)
Other details / benefits	● On successful completion of the course students shall get E-Certificate. ● The Course will be conducted in hybrid mode.

Course timings will be informed later. Interested students may register their name by filling the prescribed application form available in the college office. Registration shall open from Monday, 06th March, 2023 to Saturday, 15th March, 2023 between 9:30 am and 12.00 noon.

(I/C Principal)

Fundamentals of Advertising

Nirmala Memorial Foundation College of Commerce and Science

01/10/2022

Notice

(For B.Com and BMS)

Students are hereby informed that the College is offering a Skill Enhancement Certified Course for Commerce and Management students. Details of the course are as follows:

Title of the Course	● Fundamentals of Advertising
Fees of the Course	● Free of Charge
Course content	**Week 1: Introduction to Advertising** ● Introduction to the course and overview of advertising ● Types of advertising ● Identifying the target audience ● Elements of creative advertising ● Designing ads ● Creating effective visual and audio elements ● Media planning process ● Evaluating media effectiveness ● Media buying strategies and negotiation techniques **Week 2: Digital Advertising** ● Overview of digital advertising ● Types of digital advertising ● Social media advertising ● Technological advancements in advertising ● Advertising Campaigns ● Measuring campaign success ● Advertising ethics and principles ● Laws and regulations in advertising ● Social responsibility in advertising
Duration of the Course	● 30 hours course. (3 hours per day)
Other details / benefits	● On successful completion of the course students shall get E- Certificate. ● The Course will be conducted in hybrid mode.

All students are required to compulsorily enroll for the course with their class mentors. Lecture timings and the venue will be informed later. The course commences from 10th October, 2022.

(I/C Principal)

Managing Talents in Human Resource for the 21st Century

Nirmala Memorial Foundation College of Commerce and Science

02/09/2022

Notice

(For S.Y.BMS (HR), T.Y.BMS(HR) and T.Y.B.Com)

Students are hereby informed that the College is offering a course on **Managing Talent in Human Resources for the 21st Century** especially for Commerce and Management students. Details of the course are as follows:

Title of the Course	● Managing Talent in Human Resources for the 21st Century
Fees of the Course	● Free of cost
Course content	Module 1:Experts in talent management and Keeping the Best Employees ● Introduction ● The Function of Human Resources Professionals and How They Benefit Businesses ● The planning procedure for hiring ● Creating a Selection Approach That Aligns with the Goals of the Business and the Employees Module 2: Collaboration with Workers to Reach Objectives and Organizational Culture and Recruiting ● Method for Assessing Employee Performance ● How and When to Take Disciplinary Action ● Seven Guidelines for Finding and Developing Talent ● SMART Objectives for Achieving Employee Fit in the Company Module 3: Controlling Worker Performance and Leadership Skills for Managers Leading Others ● Utilizing the Gap Analysis, Organizational Leadership, ● Diversity, and Culture ● Self Management ● Diversity at the Workplace ● Enhancing the Culture of the Workplace ● Consumer Assistance
Duration of the Course	● 30 hours (2 hours per day)
Other details / benefits	● On successful completion of the course students shall get E-Certificate. ● The Course will be conducted in hybrid mode.

All the students are required to **compulsory** enroll for the course. Students may register their name to their respective class mentor. The course will commence from 12th September, 2022.

(I/C Principal)

Personality Development

Nirmala Memorial Foundation College of Commerce and Science

Date: 21/12/2022

Notice

(For B.Com, BMS, BAMMC and M.Com)

Students are hereby informed that the College is offering a course on Personality Development for Arts, Commerce and Management students. Details of the course are as follows:

Title of the Course	● Personality Development
Fees of the Course	● Free of cost
Course content	**Session 1:** Define Personality, Determinants of Personality Development, Perception – Definition, Perceptual Process. **Session 2:** Factors of Association – Relationship, Personality Traits, Developing Effective Habits, Emotional Intelligence. Session 3: Motivation, Introspection, Self-Assessment, Self-Appraisal & Self-development Session 4: Types of Personalities – Introvert, Extrovert & Ambivert person, Session 5: Effective Communication & Its key aspects Session 6: Leadership & Qualities of Successful Leader Session 7: Attitude - Concept -Significance -Factors affecting attitudes Session 8: Positive attitude–Advantages –Negative attitude-Disadvantages – Ways to develop positive attitude Session 9: Good manners & Etiquettes, Effective Speech Session10: Techniques of time management, Time management styles
Duration of the Course	● 30 hours course. (2 hrs each session)
Other details / benefits	● On successful completion of the course students shall get E- Certificate. ● The Course will be conducted in hybrid mode.

Students may register their name to the respective class mentors. Registration shall open from Thursday, 22ⁿᵈ December, 2022 to Saturday, 24ᵗʰ December, 2022 between 10:30 am and 12.00 noon.

(I/C Principal)

Soft Skills

Nirmala Memorial Foundation College of Commerce and Science

Date: 12/04/2023

Notice

(For B.Com, BMS, BAMMC and M.Com)

Students are hereby informed that the College is offering a course on Soft Skills for Arts, Commerce and Management students. Details of the course are as follows:

Title of the Course	● Soft Skills
Fees of the Course	● Free of cost
Course content	**Session 1:** Introduction to Soft Skills, Aspects of Soft Skills, Effective Communication Skills, Classification of Communication **Session2:** Positive Thinking, Telephonic Communication Skills, Communicating without Words, Paralanguage **Session 3:** Listening Skills, Types of Listening, Negotiation Skills **Session 4:** Advanced Writing Skills, Principles of Business Writing, Business Letters, **Session 5:** Business Letters: Format and Style, Types of Business Letter **Session 6:** Writing Reports, Types of Report, Strategies for Report Writing, Evaluation and Organization of Data **Session 7:** Structure of Report, Report Style, Group Communication Skills **Session 8:** Leadership Skills, Group Discussion, Meeting Management, **Session 9:** Making Effective Presentations, Speeches for Various Occasions, Interviews, Planning & Preparing: Effective Résumé **Session 10:** Facing Job Interviews, Emotional Intelligence & Critical Thinking, Applied Grammar
Duration of the Course	● 30 hours course. (02 Hrs each session)
Other details / benefits	● On successful completion of the course students shall get E-Certificate. ● The Course will be conducted in hybrid mode.

Students may register their name to the respective class mentors. Registration shall open from Thursday, 13th April, 2023 to Saturday, 15th April, 2023 between 10:30 am and 12.00 noon.

(I/C Principal)

Advanced Java Programming

Nirmala Memorial Foundation College of Commerce and Science

03/09/2022

Notice

(For S.Y.B.Sc.C.S., and T.Y.B.Sc. C.S.)

Students are hereby informed that the College is offering a course on **Development of Advanced Java Programming Language** especially for Information Technology students. Details of the course are as follows:

Title of the Course	• Advanced Java Programming Language
Fees of the Course	• Free
Course content	1. Introduction and Generic Programming 2. Using NetBeans 3. Exception Handling 4. Multithreading Programming 5. Network Programming 6. Database Programming with JDBC 7. GUI Development with Swing 8. Java Applets 9. Java Web Applications 10. Advanced Java Input/Output (NIO)
Duration of the Course	• 30 hours course. (2 hours per day)
Other details / benefits	• On successful completion of the course students shall get E-Certificate. • The Course will be conducted in hybrid mode.

All the students are required to **compulsory** enroll for the course. Students have to register their names to their respective class mentors. The course will commence from Monday, 12th September, 2022 to Saturday, 24th September, 2022 between 12:00 Noon TO 2:00 pm.

(I/C Principal)

Nirmala Memorial Foundation College of Commerce and Science

03/03/2023

Notice

(For F. Y. B.Sc.I.T., and F. Y.B.Sc.C.S.)

Students are hereby informed that the College is offering a course on **Development of C++ Programming** especially for Information Technology and Computer Science students. Details of the course are as follows:

Title of the Course	• C++ Programming
Fees of the Course	• Free
Course content	1. Introduction 2. Variables and Data Types 3. Conditions and Flow Control 4. Inheritance and Polymorphism 5. Friend Functions and Friend Class 6. Operator Overloading 7. Exceptions handling 8. File Handling 9. Standard Template Library
Duration of the Course	• 30 hours course. (2 hours per day)
Other details / benefits	• On successful completion of the course students shall get E-Certificate. • The Course will be conducted in hybrid mode.

All the students are required to **compulsory** enroll for the course. Students have to register their names to their respective class mentors. The course will commence from Monday, 06th March, 2023 to Saturday, 15th March, 2023 between 9:30 am and 12.00 noon.

(I/C Principal)

Business Ethics

Nirmala Memorial Foundation College of Commerce and Science

09/09/2022

<u>Notice</u>

<u>(For S.Y.BMS, T.Y.BMS, S.Y.B.Com and T.Y.B.Com)</u>

Students are hereby informed that the College is offering a course on **Business Ethics** especially for Commerce and Management students. Details of the course are as follows:

Title of the Course	● Business Ethics
Fees of the Course	● Free of cost
Course content	Module 1: Introduction to Ethics: Ethics overview, Importance and Scope, Myths and Research based Facts, Challenges and Issues, Trends and Future Directions Module 2: Introduction to Stakeholder Management: SRT overview, Importance and Scope, Corporate Social Responsibility, Challenges and Issues, Corporate Governance and Strategies for CSR Module 3: Introduction to Ethical Dilemmas: Ethical Dilemmas cases, Definitions and concepts, ethical dilemmas types and examples, Approaches to handle dilemmas Module 4: Institutionalization of Business Ethics: Legal aspect of Ethics, Law types, SOX Act, Implications for business ethics, Challenges Module 5: Ethical Decision Making: Introduction to Decision Making as an essential managerial activity, Ethical Decision Making Process, Guideline Framework on Ethical Decision Making, Corporate Ethical Culture
Duration of the Course	● 30 hour course (3 hours per day)
Other details / benefits	● On successful completion of the course students shall get E-Certificate. ● The Course will be conducted in hybrid mode.

All the students are required to **compulsory** enroll for the course. Students have to register their names to their respective class mentors. The course will commence from 19th September, 2022.

(I/C Principal)